

CTT West District Council AGM 2017

Minety Village Hall 17/9/17

11am (or as soon as SRC 50m finishes) Date Fixing for 2018

12 Midday for the AGM

Agenda

- (a) Receive the Annual Report of the District Committee;
- (b) Receive the balance sheet and accounts of the District Council for the preceding financial year;
- (c) Elect, from the members of the District Council, a District Committee of:
 - i. Chairman;
 - ii. Hon. Secretary;
 - iii. Hon. Assistant Secretaries and Coaches if required;
 - (a) Open Events Secretary
 - (b) Club Events Secretary
 - (c) Risk Assessment Secretary
 - iv. Hon. Treasurer; and
 - v. a maximum of ten others;to hold office until the next District AGM (at which they shall be eligible for re-election);
- (d) Elect the representatives in accordance with Article 5 from the members of the District Committee;
- (e) Appoint one Auditor who shall not be a member of the District Committee; and
- (f) Transact any other business permitted by the Rules and Regulations of the Company.
 - i. Proposals for National Council
 - (a) Article 12.1.g Discussion of National Ranking Points at National Council - David Summers
 - (b) Delete Regulation 14(d)(ii) - Dean Robson
 - (c) Delete Regulation 14(d) - Dean Robson
 - (d) Delete footnote to Regulation 14 - David Summers
 - (e) Rewording of Regulation 27h - Dean Robson
 - (f) Any others - Clubs to send to the Secretary in advance of the meeting.
 - ii. John Galway Trophy. Clubs to put names forward for the trophy, for who has made greatest contribution to time trialling in the West. Vote to take place at the AGM.
 - iii. AOB
 - (a) CTT West District Facebook Page? Paul Winchcombe

Date Fixing

Started at 10:45am after the Severn RC meeting finished, and Paul booted up his laptop.

Progressed onto the main AGM at 11:45am.

Attendees

David Summers - Bath CC

Brian Griffiths - Tricycle Association

Steve White - Dursley RC

Mathew Smart - University of Bristol

Paul Freegard - Chippenham and District Wheelers

Dean Robson - Northover Vets Team

John Thompson - Severn RC

Mary-Jane Hutchinson - WTTA

Robert Hutchinson - Bristol South CC / VTTA (west)

Paul Winchcombe - Chippenham and District Wheelers

Jonathan Arnold - VC Walcot

Apologies

Andy Cook - Chairman and Chippenham

Peter Rogers - Member and NC Delegate, Team Tor 2000 (Happy to be a delegate)

Elaine Riddle - Somer Valley CC

Bryan - Team Swindon Cycles

Ian and Bridget Boon - Severn (Both happy to stay on the committee)

Chris Lowe - Swindon

Andy Kirk - Performance Cycles

Billy Dyer - Velo CC

Tim Reeves - Somerset RC

Tom Cox - Northover Vets

David Notley - Yeovil

Annual Report of the West DC

Secretary

In what will be my last year as Secretary, I have not been as involved with the sport as much as I'd like to have been.

However the open events have gone well, few events unfortunately had to be cancelled for various reasons - which is a pity, but happens at times. We have a good array of early season hilly events, and late season hill climbs. But events in July and August were very thin on the ground, maybe its as we loose our fast flat courses - the traditional haunt of summer, or then again the time of the school summer holidays. Anyway a club looking for a free period to put on a new event, and the summer looks a good bet.

Entry into most events is reasonable, its rare that we get a full field in an event, and unusual to get under 30 riders (which is where clubs tend to question if it is worth running an event).

Interaction with national has been minimal this last year. We have had no updates on the National Ranking Points, or the review of GPS and course measurement techniques. National has invited the west to host the last round of the sporting series in 2019, this incorporates the National Circuit Championship. The clubs have been approached, and several (including individuals) have responded positively; so although the event is still some way away - we can respond positively to national.

Course measurement in the district still faces a difficult task, with no feedback from the national review, there is still no clarity on what devices we'll eventually be able to measure courses with. We as a district, have managed to locate several of the old national wheel counters - and so we we have some tools to measure via wheel revolutions. Current CTT guidance is that all courses should be (eventually) measured via wheel revolutions - and for the west this means remeasuring almost every standard distance course. With only two distances in the district that we can calibrate measurements against - it will be a huge effort to remeasure so many courses.

With time keepers, we have managed in the last two years to upgrade Malcolm Grainger and Peter Rogers to full time keepers. However it is also clear that most of our time keepers are getting on in years, many retired, some for many years, and some looking to do less with grandchildren on the scene. Its clear that in the coming few years we'll need to bring new blood into timekeeping. If your club uses a regular person for timing club events, would they consider moving up

to an assistant timekeeper. This doesn't mean they will be expected to time keep - but it means it will be possible for them to time keep the start of open events - so they will be able to help just with your club opens, if that is all they want to do.

Finally turning to the officers in the west. Unfortunately for various reasons many are standing down.

For myself, my thyroid gave way about 18 months ago, and this is what drives ones metabolism. This has also given me problems with memory, and concentration - which doesn't help when secretary. Now I knew this would mean a certain time out of the sport, but with hormone replacement I hoped I could return. Alas this has not turned out to be the case, when racing I am down ~100W, and finish at the end of most events. This means I have lost contact with the sport, and for me personally this means I feel it right for me to stand down. It is a pity to leave the sport, but life goes on and I will just look for new interests.

Steve Barber took on a new job early in the year, and unfortunately this meant he was not able to spend the time on being Risk Assessment Secretary that he wished. Hence Steve stood down during the year.

Ian Boon, on taking on Open Events secretary was expecting to cut his work hours as heading to retirement. In practice he and Bridget have continued to work, and this means not enough time to be Open Events Secretary.

Footnote: Since report written, CTT has released a Newsletter:

<https://www.cyclingtimetrials.org.uk/documents/index/newsletters>

With an update on course measurement which is worth reading.

Club Time Trials.

2018 Events: The calling notice for Club Time Trials will come out in November 2017 for completion by the end of December 2017. The notice will be sent to the email addresses listed on the West DC website and should be forwarded to the clubs events co-ordinator / racing secretary. Clubs are requested to return the excel sheet without amending the formatting and not submit documents for transposing. This has led to errors in the past creating frustration for clubs and extra work for the secretary and web site manager.

Police Notifications: All clubs must submit their Police Notification Forms (PNFs) in accordance with the CTT timetable for events and must keep a record of their acknowledgement / approval. These PNFs are required by the CTT in the event of an incident during a time trial.

Accident Notification: All clubs should ensure that a responsible person understands the process for submitting an Accident Report to the CTT. The process and requirements are clearly laid out in the CTT guidance. All incidents must be reported, even where it is a rider only involved incident.

Signing On Sheets: All clubs should note that the CTT have changed the signing on sheet and the new format should have been in use for 2017. The signing on sheet now has a section for confirming that the RA is valid at the time of the event, which performs the same function as the on the day assessment for Open Events.

Risk Assessments

All clubs are reminded that their course used for Club Time Trials and Open Event Time Trials must have up to date Risk Assessments (RAs) prior to the course being used. These RAs must be supported by a current traffic count. Updated RAs should be submitted to the RA Secretary. The RA is required to support any Accident Report to the CTT.

The report was accepted by all, with no questions.

Balance sheet and Accounts for 2016-2017

ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH 2017
FROM...West...DISTRICT COUNCIL

SUBSCRIPTIONS AND LEVIES			STATEMENT A		
Receipts			Bankings		
			£		
Subscriptions			Date	£	p
	£	p			
April	50	00	31/05/16	50	00
May	0	00	-	0	00
June	0	00	-	0	00
July	0	00	-	0	00
August	0	00	-	0	00
September	0	00	-	0	00
October	520	00	19/11/16 & 23/11/16	520	00
November	370	00	05/12/16	370	00
December	440	00	29/12/16 & 30/12/16	440	00
January	500	00	18/02/17	500	00
February	110	00	17/03/17	110	00
March	0	00	-	0	00
			Total		
Levies (Including Club Events)					
April	646	00	31/05/16	646	00
May	890	00	31/05/16	890	00
June	296	00	14/10/16	296	00
July	244	00	14/10/16	244	00
August	2,240	00	17/10/16	2,240	00
September	3,370	00	17/10/16	3,370	00
October	4,156	00	19/11/16 & 23/11/16	4,156	00
November	1,118	00	05/12/16	1,118	00
December	994	00	29/12/16 & 30/12/16	994	00
January	134	00	18/12/17	134	00
February	1,208	00	17/03/17	1,208	00
March	246	00	19/05/17	246	00
			Total		
Other Receipts (Please Specify)					
Levies accounted for in 2015/16	77	00	31/05/16	77	00
Total Receipts	17,609	00	Total Bankings	17,609	00

The accounts have been finalised, but not yet audited. This will be performed by David Sleigh (Clevdon) when Jonathan passes the records across to him.

The accounts were accepted by all with no questions.

Election of Officers

Chairman: Currently Andy Cook (restanding)

Andy stated before the AGM that he was happy to stand again, but if anyone else wanted the job that was fine. No one else wanted the job, and so Andy was elected again by all.

Secretary: Currently David Summers (stepping down)

No names had been put forward before the meeting, and no one was willing to stand. David took the meeting through the consequences (e.g. that technically one of the roles that Districts must have is secretary, but practically several districts currently don't have a secretary), much communication happens through the secretary, as well as maintaining lists etc; so although a district can survive without a secretary for a short period, it is likely to cause problems in the longer term.

Discussed what to do about email, hopefully can find someone (AndyC?) to forward it to.

So post left empty, but the committee given power to co-op someone, if such a person found.

Post Meeting addition: Email to secretary has been set up, such that all email gets a reply that the secretary post is empty, but to pass enquiries across to the other officers.

Open Events Secretary: Ian Boon (stepping down)

Paul Winchcombe is willing to take this on, as well as club events secretary, as each role is active at a different time of year. Hence all in favour.

Club Events Secretary: Paul Winchcombe (restanding)

Paul was re-elected to the post. Some discussion as to if we should just have a single "Events Secretary", Paul wishes to keep the separate - so he can pass one or other roll on.

Risk Assessment Secretary: Vacant

Paul Freegard expressed an interest before the AGM. All were in favour of this, and so Paul is elected.

Treasurer: Jonathan Arnold (restanding)

Jonathan was relected.

General Committee Current:

Bridget Boon
Chris Lowe
Gerry McGarr
Peter Rogers
Charles Zanettacci
Dean Robson
James Randell
Tom Cox

Dean was the only member of the committee present, none of the others though have expressed a wish to stand down, so all assumed happy to remain - so all re-elected.

With Ian Boon standing down from an officer role, he is understood to be happy to stay on the committee - so Ian was also elected.

John was very keen that David remain on the committee, Brian and Dean supported this. David said he had lost touch with the sport, so didn't think he was best for the committee. However much feeling Davids experience would be an asset, and so David was elected to the General Committee.

Election of Members

Current Members:

Andy Cook
David Summers
Peter Rogers
Jonathan Arnold

David is standing down.

David explained Members and Delegates, he said as he was putting forward a proposal, he would like to go to national council one last time, to say goodbye as much as anything. Hence David plans to stand down as a member at close of the National Council.

Dean is happy to take on the member role, so we'll aim for this to change at close of national council.

Now for delegates to send to national, David and Dean have proposals they wish to present, Peter Rogers comes up for re-election to the board this year; so those three are natural. Fourth delegate was less clear, Gerry McGarr has gone in recent years – so agreed to ask him if he wants to go again.

Hence we will need to get Andy and Jonathan to do proxy forms.

Auditor

David Sleigh has been the auditor for the last year.

All in favour of David continuing in the role, and so re-appointed.

Proposals for National Council

Article 12.1.g the consideration of the promotion and termination of the Company's championships, competitions and similar contests;

David explained that the articles say that the agenda for national council will include “the consideration of the promotion and termination of the Company's championships, competitions and similar contests”. Now national ranking points had a work group in 2015, whose report had been accepted by the Board. A trial of the system is understood to have taken place in 2017. So time is ripe for a discussion at National Council, really to get a feel from all the districts.

Now how such an item should appear on the agenda is not clear. Guidance from national had been sort, but no reply yet received.

It was agreed David should continue discussion with national over the form of the agenda item. As a back up if no reply from national by time for submission, then David to put forward the rules of NRP, as a 1 page that would go in the handbook.

David commented, that ideally this discussion should come from the board, and if this was known to be the case, then there would not be the need for the West to submit anything. However this seems hard to know, so a west proposal as a back up.

Dean commented it would be good to bring NRP to a conclusion, and having it on the agenda would achieve this. This would be better than currently where it is not clear if the NRP are going forward or not.

Post Meeting Notes: David in discussion with the National Secretary understands that he proposes to add National Ranking Points discussion to the end of the agenda for National Council 2017, this has yet to be approved by the board.

David feels this would be a great way forward, with national proposing the discussion prior to roll out of National Ranking Points across the country - which all being equal is expected to happen in 2018.

David feels that the key message that the Agenda to the National Council should bring across, is this is the chance for the Board, and districts to discuss National Ranking Points. So for national to present the result of the trial held in 2017, both what worked well, and what did not work. The districts in turn to bring what enthusiasm they have for a National Points Series, and any reservations they have about such a series.

David feels that the National Council should bless the roll out of National Ranking Points, prior to any roll out.

David on the understanding that this will appear on the Agenda for National Council 2017, is happy not to bring a separate proposal from the West.

Delete Regulation 14(d)(ii) - Dean Robson

In a press release on 13/4/17, the Board communicated that considered Regulation 14(d)(ii) "no longer fit for purpose" and that it thereby introduced "for the 2017 season a moratorium on applying any sanction against riders who are currently contravening this technical regulation". Given that the regulation will not be enforced it should be deleted so as to avoid confusing anyone who reads the rules but is not aware of the press release.

Delete Regulation 14(d) in its entirety

In a press release on 13/4/17, the Board communicated that considered Regulation 14(d)(ii) "no longer fit for purpose" and that it thereby introduced "for the 2017 season a moratorium on applying any sanction against riders who are currently contravening this technical regulation". Given that the regulation will not be enforced it should be deleted so as to avoid confusing anyone who reads the rules but is not aware of the press release.

In the same vein there are numerous breaches of Regulations 14(d)(i) and 14(d)(iii) which would appear to have little consequence in practice and against which no enforcement action is taken. Therefore it makes sense to tidy things up by removing these regulations as well.

It should be remembered that CTT has, and will retain, the ability generally under Regulation 14 to take action against any competitor who's machine cannot, in its opinion, be ridden on the road safely at all times. The Board also has the ability to add an NB specifically banning the "superman" position for good measure should it wish.

The two 14(d) proposals were discussed jointly. Dean explained the concept behind his proposals. The 3cm rule is clear, as national says there is no sanction - the rule does nothing, hence the proposal to repeal. Now this proposal should get through NC easily, with the history. Question as to if this proposal should come from the board, and they have already said intent to bring a proposal to NC2017. Dean though, having brought the motion last year, felt that bring this proposal this year would bring closure to the whole episode.

Now with regards to the second proposal, this proposal is far less likely to get through national council; but Dean explained that the concept is the same as 3cm rule. E.g. the rules are regularly broken, and not enforced - indeed hard to see how they can be enforced. So as the history of the 3cm has gone, put forward a proposal repealing all positional rules. Dean felt that putting forward both proposals was the correct thing to do. Some discussion as to effect of the order of proposals, now national could rearrange the order- but put forward the order as proposed by Dean.

Dean commented that as sub paragraphs to regulation 14, that regulation 14 still applied, e.g. that riders must ride in a safe position.

John wondered if better wording in reg 14 would bring about better Deans words in support of the proposal, e.g.

"It should be remembered that CTT has, and will retain, the ability generally under Regulation 14 to take action against any competitor who's machine cannot, in its opinion, be ridden on the road safely at all times. The Board also has the ability to add an NB specifically banning the 'superman' position for good measure should it wish."

Much discussion over this point, but eventually not followed, as nothing clear decided. So Dean to decide how best to progress.

Both these motions were passed by the AGM, with Dean to pursue at national.

Delete footnote to Regulation 14 - David Summers

Proposal

Remove in its entirety the first footnote to regulation 14:

N.B. The “tuck” position is banned because the National Committee believes that its widespread use will not be in the interest of the safety of riders and the welfare of the sport.

Explanation

Three fold reason for removing the footnote:

1. It is subjective. The “tuck” position is not defined, it is an expression used by the general sporting press to describe one of Graeme Obrees riding positions, and Fromes descending style in the Tour de France; an objective description has not been given.
2. Based on belief. Beliefs are what define religions, Christians believe in the creed, Muslims believe in the shahada. Whilst we each can respect other religions, it is not the basis for an inclusive sport. The sport should not be based on belief.
3. Applicability. The subjective belief is of the national committee, hence the only body that can judge if the footnote has been compromised are the board. That means that any infringement needs to be taken to the board for judgement, and this make the footnote very hard to apply.

Also note it is questionable if a footnote is part of a regulation. If it is not part of the regulation, then it should not be in the regulations; and the board do not have the right to ban something. If it is part of the regulation then the discussion stands.

David explained that this as a proposal would not be allowed on the agenda for NC2017, as national considers it not part of the regulation. This had been discussed with national, so the position is understood.

Now David doesn't like the current wording, as the wording is incorrect. He had brought this up as secretary with national - but had no response from the board. Hence why discussed here, can we bring the same point to national as a district.

John said, if a problem with wording - why not propose a different wording. David said the footnote were the words of board, should he suggest what they should say, or just ask them to reconsider.

Much discussion ensued, the ended position:

“The West District requests the board to reconsider the wording of Reg 14 footnote, specifically the current footnote is wrong worded, in that it give the wrong impression. We suggest the board considers the words ‘The board considers the tuck position to be unsafe, and so under this regulation the tuck should not be used from safety considerations’”

This was agreed by all.

Amend Regulation 27(h) - Dean Robson

Delete: The starting order shall be arranged with the faster competitors spaced at not less than five minute intervals. Other competitors shall be arranged in such a way that company riding is as far as possible avoided.

Insert: Save as otherwise provided, the Event Secretary shall have discretion to arrange the starting order as they wish bearing in mind the length of their event and the need to avoid company riding as far as possible.

Explanation

As currently drafted, the regulation requires event secretaries to organise the start list with the faster competitors interspersed throughout the field. This has the following problems:

1. The startsheets for most of the RTTC national championships and the RTTC Classic Series are arranged slowest to fastest. This practice is sensible, it works but it is in breach of the current regulation.
2. Setting off riders of similar abilities at different ends of the field inhibits fair competition since weather and traffic conditions can vary substantially throughout an event meaning that riders of similar abilities do not compete on a level playing field.
3. The current seeding increases the number of overtaking manoeuvres. It also increases the chance of unnecessary holdups occurring when, for example, traffic backs up behind a slower rider on a single carriageway course preventing another rider from overtaking.

These problems could be eliminated if event secretaries had the power to arrange their startsheets in a manner suitable for their events - for example slowest to fastest for shorter time trials where there is little risk of company riding. Of course if event secretaries wish to continue seeding their events as previously then the amended regulation allows for this. The amendment simply gives event secretaries flexibility to use their common sense.

Dean explained that proposal was to bring national championships inside the regulation, also in high calibre events, arrange for similar standard riders to start at similar times and so have similar conditions. The wording had been chosen though, so no event organiser was forced to change field layout - they could still lay out as at present, with fast riders spaced by at least 5 minutes. So the proposal is to give organisers more choice in field layout.

John made two points:

1. John was not sure that the current system "increases the number of overtaking manoeuvres" - John pointed out that setting out fastest to slowest would minimize overtaking manoeuvres - otherwise it was uncertain what would work best.
2. John thought the current system was designed first and foremost to reduce the occasions where a rider was trying to overtake but was only just going faster, particularly when they were both fast riders.

This was discussed for some time. Generally people were in favour of Deans proposal. Was agreed that Dean would reword the proposal, and this to put forward to national.

Subsequent to the meeting Dean sent through the revised proposal:

Amend Regulation 27(h)

Proposal

Delete: The starting order shall be arranged with the faster competitors spaced at not less than five minute intervals. Other competitors shall be arranged in such a way that company riding is as far as possible avoided.

Insert: Save as otherwise provided, the Event Secretary shall have discretion to arrange the starting order as they wish bearing in mind the characteristics of their event and the need to avoid company riding as far as possible.

Explanation

As currently drafted, the regulation requires event secretaries to organise the start list with the faster competitors interspersed throughout the field. This has the following problems:

- Setting off riders of similar abilities at different ends of the field inhibits fair competition since weather and traffic conditions can vary substantially throughout an event meaning that riders of similar abilities do not compete on a level playing field.

- It causes unnecessary holdups when traffic backs up behind a slower rider on a single carriageway course preventing other riders from overtaking.
- The startsheets for most of the RTTC national championships and the RTTC Classic Series are arranged slowest to fastest. This practice is sensible, it works but it is in breach of the current regulation.

These problems could be mitigated if event secretaries had the power to tailor their startsheets to their events - for example setting the field slowest to fastest in short time trials where there is little risk of riders making the catch.

Of course if event secretaries wish to continue seeding their events as previously then the amended regulation allows for this. The amendment simply gives event secretaries flexibility to use their initiative when setting their fields.

John Galway Trophy

David explained that this trophy had been found, after many years of being lost. It is award at the AGM to someone that has contributed to the sport in the west.

No suggestions had been received before the meeting. Paul suggested that David get the award. Jonathan pondered if Pfeiffer Georgi should be considered, for winning the GHS championship, but wasn't sure if that was appropriate.

A little discussion, and the Trophy was awarded to David.

Mary Jane offered to get the trophy engraved (also to add the names missed in years since the trophy was lost), West DC to reimburse Mary Jane for any expense. David to forward the missing name to Mary Jane.

AOB

CTT West District Facebook Page? Paul Winchcombe

Paul said other districts had facebook pages, that worked well for communicating with riders.

Crux that any such page need to be well maintained for it to be topical, and that is usually the stumbling block.

Paul is willing to take this on. So the meeting authorised Paul to do this in the name of the West DC.

Meeting closed at 1:23pm.